

The Venues

AT OGEECHEE TECHNICAL COLLEGE

Facility Rental Fee Schedule

LOCATION	MON-THURS 8:00 AM—9:00 PM		FRI/SAT	
	<u>Half Day Rental</u> (up to 4 hours)	<u>Full Day Rental</u> (up to 8 hours)	<u>Half Day Rental</u> (up to 4 hours)	<u>Full Day Rental</u> (up to 8 hours)
Oak Room (Natural Resources Building) Fee Includes: <ul style="list-style-type: none"> •Podium with Microphone •LCD Projector & Screen •Basic Sound System •Kitchen access for catering drop-off and staging •Access to Atrium, Student Lounge Area, and Veranda for pre/post functions •1 Security officer during the event 	\$700	\$1,000	\$1,650	\$2,250
	Additional Hour: \$85 Stage Rental: \$250 Dance Floor: \$200 Additional Security: \$45 per hour		Additional Hour: \$300 Stage Rental: \$250 Dance Floor - \$200 Additional Security: \$45 per hour	
	<u>Enhanced Rental Package: \$2,950</u> •10 hours on Saturday •4 hours on Thursday (4:00 pm – 8:00 pm) •Dance floor			
Natural Resources Magnolia Boardroom Fee Includes: <ul style="list-style-type: none"> •Conference Table with seating for 20 •Computer •LCD Projector and Screen 	\$200	\$400	Not Available	
<ul style="list-style-type: none"> •Side seating for 4 •Internet/Wi-Fi •Adjoining Service Room for Catering 	Additional Hour: \$50.00			
Natural Resources Atrium Fee Includes: <ul style="list-style-type: none"> •Small group seating areas •Adjoining Service Room for Catering 	\$150	\$250	Full Day Rental (up to 8 hours) \$1,050	
<ul style="list-style-type: none"> •Fireplace •Access to Veranda and Magnolia Boardroom for pre/post functions 	Additional Hour: \$75			
Joseph E. Kennedy Auditorium Fee Includes: <ul style="list-style-type: none"> •Podium with Microphone •LCD Projector & Screen •Basic Sound & Lighting System •Access to lobby for pre/post functions 	\$300	\$450	\$500	\$750
	Additional Hour: \$75		Additional Hour: \$125	
Joseph E. Kennedy Boardroom Fee Includes: <ul style="list-style-type: none"> •Conference Table with seating for 12 •Computer •LCD Projector & Screen 	\$125	\$225	Not Available	
<ul style="list-style-type: none"> •Side seating for 6 •Internet/Wi-Fi 	Additional Hour: \$30			

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AT OGEECHEE TECHNICAL COLLEGE

LOCATION	MON-THURS 8:00 AM—9:00 PM		FRI-SUN
The River Room Fee Includes: <ul style="list-style-type: none"> •Podium with Microphone •LCD Projector & Screen •Basic Sound System •Computer •Internet/Wi-Fi •CD/DVD Capabilities 	<u>Half Day Rental</u> (up to 4 hours) \$175.00 per section	<u>Full Day Rental</u> (up to 8 hours) \$250.00 per section * Three Sections Total* Additional Hour: \$50.00	Not Available
Ogeechee Boardroom Fee Includes: <ul style="list-style-type: none"> •Conference Table with seating for 12 •Computer •LCD Projector & Screen •Side seating for 10 •Internet/Wi-Fi •Adjoining Service Room for Catering 	<u>Half Day Rental</u> (up to 4 hours) \$150.00	<u>Full Day Rental</u> (up to 8 hours) \$250.00 Additional Hour: \$40.00	Not Available
Classrooms Fee Includes: <ul style="list-style-type: none"> •Instructor Computer •LCD Projector & Screen •Smart Podium, when available •Internet/Wi-Fi •Dry Erase Board 	<u>Half Day Rental</u> (up to 4 hours) \$150.00	<u>Full Day Rental</u> (up to 8 hours) \$225.00 Additional Hour: \$40.00	Not Available
Computer Labs Fee Includes: <ul style="list-style-type: none"> •Instructor Computer •LCD Projector & Screen •Smart Podium, when available •Internet/Wi-Fi •Dry Erase Board 	<u>Half Day Rental</u> (up to 4 hours) \$225.00	<u>Full Day Rental</u> (up to 8 hours) \$300.00 Additional Hour: \$75.00	Not Available
Tiered Demonstration Hall Fee Includes: <ul style="list-style-type: none"> •Instructor Computer •LCD Projector & Screen •Access to lobby for pre/post functions •Internet/Wi-Fi •Dry Erase Board 	<u>Half Day Rental</u> (up to 4 hours) \$175.00	<u>Full Day Rental</u> (up to 8 hours) \$275.00 Additional Hour: \$50.00	Not Available

Rental fee includes set-up and tear-down of tables and chairs, custodial services, and one police officer. A nonrefundable deposit may be required.

Government and Non-Profit Rate: 20% discount for Monday through Thursday rentals. Discounts do not apply to Friday, Saturday and Sunday rentals.